

2021 Company Report Form

of Employees is used for award computations—PLEASE remember to complete this section

Company Name _____

Address (City, State, ZIP) _____

Name of person completing report _____

Signature of person completing report _____

Contact Phone _____ E-mail _____

Total # of Employees at your company _____ Date Submitted _____

For United Way office only:

Envelope # _____

Processed _____

Created _____

Entered _____

Date Received

	# of donors	Amount Pledged	Amount enclosed
Corporate Gift		\$	\$
Employee Gifts—cash or check	#	\$	\$
Employee Gifts—to be billed	#	\$	
Employee Gifts—online credit card	#	\$	
Employee Gifts—payroll deduction	#	\$	
Special Event		\$	\$
TOTALS	#	\$	\$

Reminders

- ✓ Report is complete
- ✓ Money in envelope balances with “Amount Enclosed” on report
- ✓ A copy of all pledge forms are in envelope
- ✓ One copy is for payroll
- ✓ One copy is for Donor

Employee Giving Level Summary

(Information from individual pledge forms)

Fairshare/Fairshare Premier donors = _____

